



Interlake Community
Foundation Inc.
Box 1575
Stonewall, MB
R0C 2Z0

204.467.5634
tracy@interlakefoundation.ca
www.interlakefoundation.ca
892930165RR0001

COMMUNITY GRANT APPLICATION 2024 POLICY

- Gifts and donations to The Interlake Community Foundation are invested in perpetuity providing a means to build a permanent legacy for the communities it serves. These donations are usually designated for a specific community or area of interest which, in turn, makes for different levels of funding available for distribution in the various areas.
- Through its Community grants program, The Interlake Community Foundation supports charitable projects in the areas of community services, culture, education, heritage and the environment, health and wellness, recreation, youth and seniors programs.
- **Grants are made only to organizations which are registered as charities with Canada Revenue Agency.**
- All applications are considered on merit and in light of funds available for distribution for that particular community or area of interest.
- Projects may not be located on privately owned property.
- The ICF will not fund wages/installation/labour costs and we do not fund GST or PST.
- Matching or challenge grants may be made in appropriate circumstances to stimulate response from other sources.
- The receipt of grant applications is not formally acknowledged and applications are dealt with in the order they are received. Applicants should allow at least 2 months for completion of the review process.
- The Foundation reserves the right to publish photos and names of individuals and organizations in its annual reports, promotional displays, social media and website.
- Grants are not paid in advance of the project's completion—receipts are required.
- Any proposed alterations to an approved project must be presented in writing to the Interlake Community Foundation Board for approval.
- Representatives from the organization must attend our annual grant presentation event and make an oral presentation on their organization and/or project. If they do not attend, they must present to the Board at a future Board meeting.
- **Successful applicants are required to provide a written report, copies of receipts, and photos before receipt of the grant funds. Failure to comply will be taken into account with any future requests for funds.**
- Funds are for:
 - capital projects;
 - materials for specific or one-time projects;
 - materials for specific programs;
 - We do not fund labour/wages/installation costs. We do not fund GST or PST**

GUIDELINES

- The Interlake Community Foundation encompasses the areas of the R.M. of Rockwood, R.M. of Rosser, R.M. of Woodlands, Town of Stonewall, and Town of Teulon.
- Grants are awarded on an annual basis in the fall of each year.
- Organizations seeking funds must demonstrate a strong and committed volunteer Board of Directors, fiscal responsibility, and effective management of resources.
- Grants are awarded for definite or specific purposes and for projects covering a specific period of time.
- **Please feel free to call or email us to discuss your project before applying. We are here to help!**

- Preference is given to programs which promote volunteer participation, and which do not duplicate services provided by other organizations.
- The following are **not** eligible for grants:
 - individuals
 - annual fund drives
 - to establish or add to endowment funds
 - to pay down mortgages or reduce deficits
 - governments
 - projects already completed
 - direct political or religious activities
 - general conference support

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY JUNE 30, 2024

The Interlake Community Foundation can no longer provide grants to non-qualified donees - any non-profit that is not a registered charity. This is a regulation in the Income Tax Act that we are required to follow.

Applications should be submitted to the Interlake Community Foundation. Please contact us if you have any questions prior to applying.

Interlake Community Foundation Inc
Box 1575
Stonewall, MB R0C 2Z0
Phone : 204-467-5634
E-mail: tracy@interlakefoundation.ca
www.interlakefoundation.ca

Office in Stonewall in the Something Beautiful Building. 307 Main Street. Office open on Tuesdays and Thursdays, 10AM to 4PM or by appointment.

**INTERLAKE COMMUNITY FOUNDATION INC.
COMMUNITY GRANT APPLICATION FORM
2024**

Name of Organization: _____

Contact Person: _____ Title: _____

Address: _____

Telephone: _____

Email address: _____ Website: _____

Revenue Canada Charitable Registration No.: _____ RR _____

Amount of Request: \$ _____ Date of application: _____

Total Cost of Project: \$ _____

Brief Description of Project: _____

Will your project proceed if you receive partial funding? _____ Yes _____ No

Have you applied for other grants from other funders for the same project? _____ Y/N

How much were you approved for \$ _____

How many people will this project serve? _____

Geographic location of people served (check all that apply): _____ Stonewall;

_____ Teulon; _____ RM of Rockwood; _____ RM of Rosser; _____ RM of Woodlands

Please attach to this application all of the following:

- Brief description of the mission, goals, objectives of the organization, services provided, target population, geographic area served, and funding sources.
- List of Board of Directors.
- Most recent board approved or audited financial statements.
- Current operating budget.
- Cite evidence of the need for the project stating its significance to the community.
- Copies of estimates/quotations for capital purchases. Labour and material costs must be detailed, if applicable. Please remember **we do not fund labour**.
- Description of how this grant will be recognized (i.e. newsletter, annual report, social media, media release, other)

This application must be signed by two members of the Board of Directors of your organization. Please note failure to provide any of the require information in triplicate may result in your grant being denied.

We certify that this application has been reviewed and authorized by the Board of Directors of the organization listed above:

Dated: _____

Signature: _____ Title: _____

Signature: _____ Title: _____

Return completed application form and attachments to:

Interlake Community Foundation
Box 1575
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This application must be postmarked or received no later than June 30, 2024. THIS IS A CHANGE FROM PAST YEARS. GRANT NOTIFICATION LETTERS TO GO OUT LATE SEPTEMBER 2024. THE GRANT CELEBRATION EVENT WILL BE IN OCTOBER 2024.

Applications can be dropped off at our office in the Something Beautiful Building. 307 Main Street, Stonewall, MB. They must be clearly marked Interlake Community Foundation on or before June 30, 2024. Late or incomplete applications may not be considered.

